

STRATFORD COMMUNITY FUND PROSPECTIVE BOARD MEMBER APPLICATION

About The Stratford Community Fund

The Stratford Community Fund (SCF) is a local, non-profit organization, dedicated to enriching the quality of life for residents of the greater Stratford, Connecticut community. The organization seeks to build an awareness of Stratford as a unique and desirable community in which to live, work and visit.

Mission Statement & Goals

The Stratford Community Fund seeks foster the spirit of community by empowering residents in Southern Connecticut to reach their personal, professional, philanthropic and public service aspirations.

Our Goals Are:

- To honor and recognize standout community members
- To improve the physical environment of Stratford and surrounding towns
- To foster intellectual and creative development of students, adults and the elderly
- To encourage public generosity and community spirit

Submission Information:

Completed questionnaires should be submitted via email to:

StratfordCommunityFund@gmail.com

Or via mail to:

The Stratford Community Fund

2283 Main Street

Stratford, CT 06615

Additional Questions:

Additional questions can be directed to SCF President, Bill O'Brien via email at

StratfordCommunityFund@gmail.com



PROSPECTIVE BOARD MEMBER QUESTIONNAIRE

Full Name:

Mailing Address, City, State, and Zip:

Phone:

E-mail:

Current occupation (if retired, please discuss prior employment):

Please describe current and previous community service and/or board involvement.

Why are you interested in the Stratford Community Fund?



What skills, professional training/experience, certifications, etc. would you bring to the SCF?

Please outline other areas of expertise or contributions you feel you can make to the SCF.

What other volunteer commitments do you currently have?

Please outline any additional information you would like the SCF to consider

By signing below, I certify that the information contained in this questionnaire is true and correct to the best of my knowledge.

Signature

Date

Stratford Community Fund Board of Directors Job Description and Expectations

Purpose:

To advise and oversee direction and allocation of funds under administration by The Stratford Community Fund so as to support the organization's mission and needs.

Responsibilities:

- Organizational leadership and advisement
- Formulation and oversight of policies and procedures
- Financial management and oversight of the Stratford Community Fund and its allocated funds
- Evaluation of grant and scholarship applications
- Promotion of the organization
- Participation and support of annual events hosted by SCF (including serving on event committees as needed)
- Fundraising and outreach as deemed necessary by the board

Members of the board share these responsibilities while acting in the interest of The Stratford Community Fund. Each member is expected to make recommendations based on his or her experience and vantage point in the community.

Meetings and time commitment:

- The board meets on the last Tuesday of each month at 7:00 p.m., at Sterling House Community Center. Meetings are typically last 60 - 90 minutes in length.
- Committees of the board meet on an as needed basis.
- Board members are asked to attend the two to three events hosted by the SCF each year.

Expectations of board members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on a committee of the board as necessary.
- Be alert to community concerns that can be addressed by the Stratford Community Fund mission, objectives, and programs.
- Help communicate and promote the Stratford Community Fund mission and programs to the community.